



Job Description

Position Title: Resource Teacher Associate

Purpose of Position

The resource teacher associate is responsible for fulfilling the mission of Des Moines Christian School by equipping minds through engaging, innovative instruction and nurturing hearts by mentoring young people as spiritual leader and role model. This position is designed to help the Resource Teacher provide targeted instruction to K-6 students in the areas of reading, writing, spelling, and math.

Position:

- Part-time, 7-15 hours per week
- School Year
- Hourly, At-will employee

Reports To: Elementary Resource Teacher

Evaluated By: Elementary Resource Teacher

Direct Reports: None

Qualifications:

- Experience in teaching preferred.
- High School diploma or equivalent.
- Born-again Christian.
- In agreement with the Des Moines Christian School (DMCS) Statement of Faith.
- Active member/regular attendee of Bible believing church and committed to growth in a Biblical Worldview.

Professional Profile:

- Committed to the mission of DMCS.
- Demonstrates technology skills appropriate for the grade level and subject areas.
- Characterized by integrity.
- Maintains confidentiality.
- Models Christ-like behavior in word and behavior both in and out of the classroom.
- Demonstrates consistent spiritual leadership.
- Demonstrates excellence in communication.

Responsibilities:

- Sets and achieves annual performance goals with Elementary Resource Teacher.
- Provides spiritual leadership for students.
- Assists individually or in groups under the direction of the teacher.
- Performs duties relating to supervision (e.g., playground, hallways, classrooms, study halls, cafeteria, arrival and departure of students)
- Develops an effective level of communication with appropriate personnel.
- Performs clerical tasks.
- Demonstrates ability to physically perform tasks involved with monitoring, supervising, and active instruction.
- Performs such other duties as assigned.

Date: _____

Signatures: _____

Resource Teacher Associate

Elementary Resource Teacher

Revision Date: 04/2016