



Job Description

Position Title: Middle School Vocal Director

Purpose of Position

Des Moines Christian School Teachers are student-focused professionals who fulfill the mission of DMC as the most significant school-related influence on student achievement. DMC teachers are supported and empowered through a shared vision of learning to foster a school culture of academic excellence and spiritual growth where learners flourish. The Vocal Director helps students explore and develop their skills and passion for vocal music through the overall implementation of the 6-8 choir program.

Position:

- Full-time
- School Year
- Salaried, contracted employee
- Full Time Benefit Eligible / School Year

Reports To: Middle School Principal

Evaluated By: Middle School Principal

Direct Reports: None

Qualifications:

- Applicable Iowa License or holds ACSI Certification (or is able to obtain for the position)
- Minimum of a BS/BA in Music, Music Education, or related field.
- In agreement with the Des Moines Christian School (DMCS) Statement of Faith.
- Active member/regular attendee of Bible-believing church and committed to growth in a Biblical Worldview.

Professional Profile:

- Committed to the mission of DMC: *Equipping minds and nurturing hearts to impact the world for Christ.*
- A teacher and learner at heart who loves students of all ages and exudes enthusiasm for shepherding the growth of children.
- Characterized with integrity and maintains confidentiality.
- Utilizes critical thinking and problem-solving skills.
- Demonstrates consistent spiritual leadership.
- Demonstrates effective verbal and written communication skills.
- Adapts communication style to suit different audiences.
- Uses multiple strategies to deliver instruction that meets the needs of learners.
- Exhibits initiative for working with minimal direct supervision.

Responsibilities:

Vocal Performance & Competition Responsibilities:

- Teaches vocal music ensembles, which includes 7th/8th Choir and 6th-grade Choir as well as one exploratory course.
- Provides individual and/or small group vocal lessons to students.
- Help students understand and celebrate their talents and gifts.
- Extra-curricular and co-curricular responsibilities include preparation and participation in various contests such as OPUS, District Honor Choir, Conference Honor Choir, and school musical auditions.
- Collaborates with other music directors to create performance opportunities for students.

Vocal Director Administrative Responsibilities:

- Maintains an accurate inventory of equipment and supplies, etc. Controls the storage and use of school-owned equipment and materials; makes minor adjustments and requests for repair as required.
- Submits budget needs annually to the principal in accordance with established timelines and guidelines.
- Orders all supplies and materials necessary for music-related activities in accordance with established department procedures and budget allocations.

Responsibilities for all Instructional Positions:

- Ensures the DMC mission drives all curricular and extracurricular activities.
- Exhibits a love of teaching and a passion to see each student succeed.
- Integrates a biblical worldview in daily instruction that examines God's creation, man's brokenness, the redemption of Christ, and God's future restoration. Coupled with classroom discussion, faculty create formational learning experiences (FLEx) that engage students in real-world opportunities to impact the world for Christ.
- Develops trusting, productive relationships with students in order to create a safe, positive, and productive learning environment.
- Possesses knowledge about the cognitive, social, and emotional development of learners including how students learn at any given developmental level, how students progress in a certain subject area, awareness of individual needs and abilities, how to tailor instruction to meet each learner's needs, and how to assess learning appropriate for the age and content area.
- Demonstrates expertise in a given content or subject area as well as knowledge of the standards, learning targets, and appropriate materials for the student's age and content area.
- Solicits feedback from students to self-reflect on their own teaching, set goals for improvement, and grow in the craft of teaching.
- Engages in ongoing professional growth conversations with the Principal.
- Demonstrates patience, care, and kindness for all learners and families.
- Partners with parents through effective, consistent communication.
- Serves as a collaborative, productive team member who participates in professional learning communities, school events, department meetings, and other committee work that enhances the experience for faculty and students at Des Moines Christian School.
- All other duties as assigned.