



Job Description

Position Title: Associate Teacher – High School

Purpose of Position

The associate teacher is responsible for fulfilling the mission of Des Moines Christian School by equipping minds through supporting students in various learning environments and nurturing hearts by mentoring young people as spiritual leader and role model.

Position:

- Part-time, hourly
- School Year

Reports To: High School Principal

Evaluated By: High School Principal

Direct Reports: None

Qualifications:

- In agreement with the Des Moines Christian School (DMCS) Statement of Faith.
- Active member/regular attendee of Bible believing church and committed to growth in their personal relationship with Jesus Christ.
- High School Diploma or equivalent.
- Experience in education or coaching preferred.

Professional Profile:

- Demonstrated commitment to the mission of DMCS: *Equipping minds and nurturing hearts to impact the world for Christ.*
- Characterized with integrity and maintains confidentiality.
- Utilizes critical thinking and problem solving skills.
- Demonstrates technology skills appropriate for the position.
- Demonstrates strong organizational skills.
- Demonstrates consistent spiritual leadership.
- Manifests effective verbal and written communication skills.

Responsibilities:

- Supervises and supports students in both independent learning time (ILT) and structured learning time (SLT).
- Provides a developmentally appropriate learning environment for students.
- Assists students with executive functioning skills such as time management, communication, organization, and study skills to ensure they can be successful, academically.
- Provides spiritual leadership to students as an effective mentor.
- Participates in staff development training programs, as appropriate.
- All other duties as assigned by the Principal.