



Job Description

Position Title: Food Service - Cashier

Purpose of Position

The DMCS Food Service Cashier helps the Coordinator with the School Lunch Program food preparation and cashier duties.

Position:

- Part-time, 5 to 10 hours per week
- School year
- Hourly, at-will employee

Reports To: Food Service Coordinator

Evaluated By: Food Service Coordinator

Direct Reports: None

Salary Scale: Food Server

Qualifications:

- High School diploma or equivalent.
- Ability to learn and follow food preparation standards.
- Ability to learn and work with food service systems and technology.
- In agreement with the Des Moines Christian School (DMCS) Statement of Faith.
- Active member/regular attendee of Bible believing church and committed to growth in a Biblical Worldview.
- Ability to lift and carry up to 30 lbs.

Professional Profile:

- Ability to perform all functions of this position with minimal supervision in a positive, team-oriented, and professional manner.
- Enjoys helping and interacting with students.
- Maintains organized workspace and confidentiality.
- Demonstrates strong interpersonal, communication, and customer service skills.
- Ability to complete work in a fast-paced environment while accommodating interruptions.
- Complies with attendance rules and is available to work on a regular basis.
- Models Christ-like behavior in and out of the school.
- Committed to the mission of DMCS.

Responsibilities:

- Operates the Point-of-Sale (POS) system to track meals and a la carte purchases of students and campus staff.
- Prepares sandwiches, fruits, vegetables, and any menu item as directed and according to kitchen standards.
- Performs other duties as assigned by the Food Service Coordinator.