



Job Description

Position Title: Varsity Cheer Coach

Purpose of Position

The varsity cheer coach is responsible for fulfilling the mission of Des Moines Christian School by equipping minds through mentoring young people as a spiritual leader and role model. This position oversees the implementation of sport-specific fundamentals and content area that is appropriate for the grade level being coached.

Position:

- Part-time
- Seasonal- According to athletic season
- Stipend Pay

Reports To: Activities Director
Evaluated By: Activities Director
Direct Reports: Assistant & Volunteer Coaches

Qualifications:

- High School diploma or equivalent.
- Coaching experience in athletic area for which applying required.
- Ability to lift 30 lbs.
- In agreement with the Des Moines Christian School (DMCS) Statement of Faith.
- Active member/regular attendee of Bible believing church and committed to growth in their personal relationship with Jesus Christ.

Professional Profile:

- Demonstrated commitment to the mission of DMCS: *Equipping minds and nurturing hearts to impact the world for Christ.*
- Characterized with integrity and maintains confidentiality
- Utilizes critical thinking and problem-solving skills.
- Ability to work with diverse groups, including teachers, students, administrators, and parents.
- Demonstrates consistent spiritual leadership.
- Attends coaching clinics that would be beneficial to the sport.
- Maintains effective communication with athletes, parents, and administration.
- Upholds to school policies regarding student eligibility and/or code of conduct violations.
- Ability to maintain standards within specific sport as outlined by the State of Iowa.

Responsibilities:

- Assists Activities Director in all phases of their specific athletic program.
 - Creates a daily practice plan and challenges assistant coaches with new ideas and suggestions.
 - Submits an accurate roster to Activities Director and Accounting Department once practice begins.
 - Supervises assistant and volunteer coaches during the season.

- Perform end-of-season performance evaluation of assistant and volunteer coaches.
 - Assists Activities Director in hiring of assistant and volunteer coaches.
 - Determines lettering policy and maintains written data to support the process.
 - Maintains accurate player statistics.
 - Follows open gym rules set by state governing bodies.
 - Develops long range goals and plans to insure future program success.
 - Refrains from scheduling activities on Sundays to allow athletes to worship with their families. Exceptions to Sunday practices are made by the Superintendent and/or Activities Director
- Assist in developing athletes
 - Put athletes in a position to be successful by working hard and dedication.
 - Assists athletes with opportunities during the summer such and providing camps and clinics and providing oversight with activities.
 - Prays with players at each practice and before or after each game.
 - Discipline athletes when they display poor character during games and/or practice.
 - Strong communication skills
 - Communicates any concerns with Activities Director.
 - Contacts news media with game scores.
 - Contacts Activities Director and parents about any student injury during practice and/or games.
 - Cooperates with other coaches regarding out of season workouts.
 - Takes attendance at each practice and notifies Athletic Director of on-going absences.
 - Collaborates with Activities Director for program purchases and ensures Activities Director approves and signs off on all expenditures.
 - Supervision of property and athletes.
 - Ensures athletes are supervised properly during and after road games.
 - Oversees all uniform and equipment use.
 - Assists with field maintenance and set up before games.
 - Works with Principals, Activities Director, and Property Manager on any renovation projects and/or issues.
 - Provides supervision if Principal, Activities Director, or Property Manager are not present.
 - If employed by DMCS in and additional position, it is assumed that the coach will fulfill the responsibilities in both job descriptions.

Date: _____

Signatures: _____
Head Coach

Activities Director

Revision Date: 01/2021