



## Job Description

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### Position Title: Food Preparation Worker

#### Purpose of Position

The DMCS Food preparation workers perform many routine tasks under the direction of the food service manager to prepare food for DMC's food service program.

#### Position:

- Part-time, 10 to 15 hours per week
- School year
- Hourly, at-will employee

**Reports To:** Food Service Manager

**Evaluated By:** Food Service Manager

**Direct Reports:** None

**Salary Scale:** Food Server

#### Qualifications:

- High School diploma or equivalent.
- In agreement with the Des Moines Christian School (DMCS) Statement of Faith.
- Active member/regular attendee of Bible believing church and committed to growth in their personal relationship with Jesus Christ.
- Ability to lift and carry up to 30 lbs.

#### Professional Profile:

- Demonstrated commitment to the mission of DMCS: *Equipping minds and nurturing hearts to impact the world for Christ.*
- Characterized with integrity and maintains confidentiality
- Utilizes critical thinking and problem solving skills.
- Manifests effective communication skills.

#### Responsibilities:

- Perform routine kitchen tasks.
- Prepare ingredients by washing and chopping fruits and vegetables and properly packaging them.
- Prepare/bake simple dishes, such as salads, entrees and side dishes according to directions.
- Maintains a clean and orderly kitchen by washing dishes and sanitizing surfaces.
- Ensures that all food and other items are stored and labeled properly.
- Complies with food safety and sanitation guidelines.
- Performs other kitchen duties as assigned.
- Develops an effective level of communication with staff in all departments.