

## The Des Moines Christian School Technology Honor Code

Our world belongs to God, and includes all aspects of the technological world that we live in. As responsible caretakers of all that God has entrusted to us, we present this Technology Honor Code for your consideration and agreement. Users of these technologies will be expected to apply Des Moines Christian School's Technology Honor Code to all technology related activities, including the use of school computers, computer peripherals and network, while on campus and off campus. As we work "to equip minds and nurture hearts" our goal is that technology will be one tool the will be used to "impact the world for Christ." (quotations taken from DMC's Mission Statement).

This Honor Code lays the foundation for the positive, honorable, and responsible use of technology. Examples of the types of technology related activities that affirm our Honor code are listed below. Any question about the application of the Honor code to technology should be directed to the Principal or IT Manager.

Using technology honorably and responsibly includes:

- Using computers, software, and other information resources to support learning, complete school assignments, and gain a better understand of information technology and its applications.
- Using the internet to perform research related to academic and extracurricular school functions, and to communicate with scholars, students, and specialists outside of campus to improve knowledge and advance academic work.
- Providing appropriate credit for any materials gathered using information technology, and using all resources according to Federal copyright laws.
- Using technology to collaborate with students and faculty for academic and extracurricular school functions.
- Seeking permission to record or photograph classroom presentations and activities.
- Respecting and encouraging each other online through words and media.
- Using God honoring language in online communications.
- Representing your own views, and not those of others, in any form of electronic communication.
- Owning your mistakes when confronted about technology misuse.
- Respecting the privacy of other computer accounts.
- Respecting your personal contact information and that of others.
- Following the registration policies of age-restricted online services (e.g. Twitter, Instagram)
- Speaking with an adult you trust if you receive a message that is inappropriate or makes you feel uncomfortable.
- Using the school's file servers to store school-related files only.
- Protecting equipment (school-owned and loaned) from damage or theft.
- Respecting the network bandwidth, server disk space, and printer paper and toner are shared and limited resources.
- Supporting and respecting the school's computer security and boundary systems.

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Violations of the above standards may result in the following consequences depending upon the severity of the violation:

- Discussion about the incident with student(s) involved.
- Meeting with an accountability mentor, an adult that a parent or school official has selected to work with you on improvement after a violation.
- Being required to leave your laptop at school for a period of time (ex: weekends, every night).
- Meeting with tech staff (might involve parent, counselor, and/or principal).
- Paying for excessive printing.
- Paying for damage to laptop.
- Changing filtering options to be more restrictive.
- Receiving disciplinary action based on severity (to be determined by the administration).

As a student, I understand and agree with the provisions and conditions of the Honor Code.

As a parent, I understand and agree with the provisions and conditions of the Honor Code. I grant permission for my son or daughter to use technology services (Google Apps, Moodle, etc.) at Des Moines Christian School.

\*Both student and parent must sign and return this form before a laptop will be issued.

Student Name: \_\_\_\_\_

Grade : \_\_\_\_\_

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Parent Signature: \_\_\_\_\_

Date: \_\_\_\_\_

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<http://taffee.edublogs.org/2009/01/29/from-acceptable-to-honorable/>